



VoiSAP

INDEPENDENT SAP TRAINING PROVIDER

SAP FICO CERTIFICATION TRAINING

Training Course for SAP FICO

Financial Accounting & Controlling — live, hands-on, delivered by practitioners.

DURATION	FORMAT	LEVEL	STATUS
9 Weeks	Live Online	Beginner+	Enrolling

PROGRAMME GUIDE

[Curriculum & Career Outcomes](#)

CONTACT

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Course Overview

SAP FICO (Financial Accounting and Controlling) training covers the two core financial modules of SAP used by organisations globally to manage accounting, reporting, and financial control. Both FI and CO modules store financial transaction data posted in real time across all departments. SAP Financial Accounting handles external reporting such as Balance Sheet and Profit & Loss statements. SAP Controlling supports management decision-making and internal reporting.

This programme is designed for working professionals, accountants, finance graduates, and career changers who want practical, hands-on understanding of enterprise financial processes through SAP — delivered live online by experienced SAP practitioners.

What You Get

S

Live SAP System Access

Practice in a real SAP environment

R

Session Recordings

Revisit every class at your own pace

T

Trainer Support

Direct WhatsApp access between sessions

Who This Course Is For

✓ Accountants & Bookkeepers

Bridge day-to-day finance work with enterprise SAP systems

✓ Finance Managers & Analysts

Understand how financial data flows and is controlled across an organisation

✓ CPA Qualified Professionals

Add SAP FICO system skills to existing finance qualifications

✓ Finance & Commerce Graduates

Build enterprise SAP skills alongside academic finance knowledge

✓ Project Team Members

Understand the FI/CO modules you will be working with on SAP projects

✓ Career Switchers

Enter the SAP consulting field from a finance or accounting background

Prerequisites & Training Method

PREREQUISITES

No prior SAP experience is required. A basic understanding of finance and financial terminology is helpful. Basic computer skills are sufficient to begin this programme.

TRAINING METHOD

- Live instructor-led online sessions
- Weekday evenings & weekend batches
- 3-4 hours per session
- Live Q&A every session

SAP FICO Training Syllabus

01 Introduction & SAP Overview

- Introduction to ERP systems
 - Overview of SAP architecture
 - ASAP Methodology
 - Transport requests & environments
 - Navigation & system basics
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02 Organisational Structure

- Defining company and company code
 - Defining business area
 - Assigning company code to company
-

03 Financial Accounting Global Settings

- Fiscal year variant — maintaining & assigning
 - Posting periods — defining & opening/closing
 - Document types, number ranges & posting keys
 - Field status variant — defining & assigning
 - Tolerance groups for employees
-

04 General Ledger Accounting

- Chart of accounts — defining & assigning
 - Account groups & retained earnings account
 - Creating GL accounts
 - Postings, park/hold documents
 - Reversal entries & document change control
-

05 Accounts Receivable (AR)

- Customer groups, number ranges & customer master
 - Sales invoices & incoming payments
 - Cash discounts, down payments & bank guarantees
 - Interest calculation & credit memo
 - Dunning procedure & dunning run
-

06 Accounts Payable (AP)

- Vendor groups, ranges & vendor master
 - Vendor invoices & outgoing payments
 - APP (Automatic Payment Programme)
 - Cash discounts, terms of payment
 - Down payments, bank guarantees & debit memo
-

07 Cash & Bank Accounting

- Cash journals
 - Cheque management
 - House bank masters
 - Bank reconciliations
-

08 Tax Configuration

- Country tax procedure — defining & assigning
 - Calculation procedure & base amount settings
 - Exempt tax codes
 - GL accounts for input/output/sales tax
 - Tax calculation postings
-

09 Asset Accounting

- Chart of depreciation — copying & assigning
 - Account determination & screen layout rules
 - Asset classes & depreciation areas
 - Asset master — acquisition, depreciation, retirement
 - Transfer, scrapping & depreciation run
-

10 Financial Statement Versions

- Configuration of FSV
 - FSV for IFRS and GAAP reporting
 - Closing procedures & information system
-

11 Controlling (CO) — General

- Control area settings & assignments
 - Number ranges for CO documents
 - Activating controlling indicators
-

12 Cost Element Accounting

- Primary and secondary cost elements
 - Automatic and manual cost element creation
-

13 Cost Centre Accounting

- Cost centre hierarchy & cost centres
- Activity types
- Cost centre reports

14 Profit Centre Accounting

- Profit centre & dummy profit centre
- Profit centre hierarchy
- Assigning profit centre to cost centre
- Profit centre reports

15 Integration & Advanced Topics

- Integration — FI-CO-MM-SD
- Important SAP tables
- LSMW data migration
- Reporting tools & information system

06

Hands-On Project Scenarios

Learners work through practical project scenarios throughout the programme — building real confidence in SAP FICO configuration and transaction processing before applying skills in a workplace environment.

MANUFACTURING

End-to-End FICO Implementation

Complete configuration of FI and CO modules for a manufacturing company — from company code setup through to financial statement generation.

GL Configuration

AP/AR Setup

CO Integration

Asset Accounting

FSV

FINANCIAL SERVICES

Month-End Close & Financial Reporting

Full month-end closing process including depreciation runs, clearing open items, running the closing cockpit, and generating balance sheet and P&L reports.

Closing Cockpit

FSV Reporting

Variance Analysis

Period Close

RETAIL

Multi-Entity Profit Centre Reporting

Profit centre accounting configuration for a multi-entity retail business — mapping cost centres to profit centres and running profitability analysis.

PCA Configuration

CO-PA

Cross-Company

Internal Orders

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Career Opportunities After SAP FICO Training

01 SAP User / Super User

Day-to-day SAP operations in finance departments

02 Process Specialist

End-to-end FI/CO process depth and reporting

03 Team Lead

Module ownership and guidance for project teams

04 Project Manager

SAP FICO implementation delivery and management

05 Functional Consultant

Configuration, advisory, and client-facing SAP work

06 Solution Architect

Enterprise-wide SAP financial systems design

Enrol or Enquire

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[Book Free Consultation](#)

Speak with a VoiSAP advisor about batch availability, programme fit, and how to get started. No obligation to enrol.

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